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## **Associate Director Policy**

The Schuylkill Conservation District Board of Directors may appoint Associate Directors who shall be non-voting members of the District Board. The Board may, at its discretion, make Associate Director appointments at any time of the year, establish deadlines for submission of applications, and limit the number of Associate Directors appointed.

Individuals wishing to be considered for Associate Director appointment must submit an application to the Board for review and consideration. Associate Directors are appointed for one-year terms, which will be renewed annually by the Board at the first board meeting of the calendar year.

Associate directors of the Schuylkill Conservation District must attend at least 6 board meetings or District-sponsored events per year. Associate directors should strive for regular attendance at district meetings and at any important functions that impact the District's conservation efforts. Attendance at district meetings is essential to the operation of Schuylkill Conservation District and the district's programs.

No compensation will be paid to any member of the Board of Directors for services as a member of the Board, except when requested by the District and approved by the State Conservation Commission as provided in Act 217. Associate Directors may be reimbursed for actual and necessary expenses incurred in attending meetings and otherwise carrying out their official duties and responsibilities.

Resignation from the Board must be in writing and received by the Board Secretary and the District Manager.

Policy Approved by the SCD Board of Directors on June 22, 2017 Effective on January 1, 2018